

**IMPROVEMENT PLAN AFTER SELF ASSESSMENT OF TRAINING PROGRAM
YEAR 2019**

Bachelor Program of Business Administration

No	Improvement actions	Time	P.I.C
1.	A Business Advisory Board including representatives from enterprises and alumni should be established to provide annual feedback for program improvement.	2019	Academic Affairs Board Student Affairs Board
2.	An organization chart for the business unit that shows all budgeted positions and the incumbent's name for each filled position.	2019	Academic Affairs Board Human Resource Board
3.	The Faculty's mission needs to be widely communicated to students.	Regularly	Faculty of Business Human Resource Board
4.	The faculty handbook needs to be updated on the official website.	Regularly	Academic Affairs Board Quality Assurance Board
5.	The institution's academic catalogs need to be included in the annual student handbook	Regularly	Student Affairs Board
6.	English translations of the registration regulations on FPT University Academic Portal should be provided	2019	Academic Affairs Board Quality Assurance Board

Recipient:

- As above;



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