

Hanoi, date 31 month 12 year 2024

**THE IMPROVEMENT REPORT OF
TRAINING PROGRAMS AFTER EXTERNAL ASSESSMENT OF FPT UNIVERSITY
YEAR: 2024**

Implementing the improvement plan of training programs after external assessment dated month year 2024 signed by the Vice Rector of FPTU University;

Pursuant to the self-assessment reports of Bachelor of Information Technology, the final report on the study programs by the AQAS Standing Commission and the actual situation, FPT University has carried out the improvement activities on upgrading training programs.

The improvement results of Bachelor of information technology program as followings:

No	Improvement actions	Completion Time	Results	P.I.C	Evidence
1.	Update and clarify individualized evaluation process for the final project/thesis to demonstrate the individual achievement of competences on the Bachelor's level.	11/2024	FPTU has updated, designed documents related the individualized evaluation process as there following templates: - Comment for Thesis of Supervisor - Thesis Council Meeting Minutes	Development Division for Higher Education Programs (D2HEP) Quality Assurance Board (QAB)	- Comment for Thesis of Supervisor - Thesis Council Meeting Minutes -Meeting Minutes for Reviewing Thesis's Results - Capstone project form

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			- Meeting Minutes for Reviewing Thesis's Results Capstone project form also has been designed covering the individualized evaluation process, including on-going and oral defense presentation evaluation.		
2.	- Adjust and update regulations (academic and final exam regulations) to compensate for possible disadvantages of students in exams. - Formalized structures that students with disabilities and chronic illnesses can contact to get special support and advice. - Public information on support so that students can be accessible and transparently communicated to students.	11/2024	- The academic and final exam regulations have been updated. - These academic and exam regulations are available on the FAP system (FPT Academic Portal), allowing all students to access them anytime and anywhere.	QAB Academic Affairs Board	- Updated academic and final exam regulations (changes in yellow). - FPT University Academic Portal.
3.	Ensure a staff development plan that focuses on: - The research qualities on the professorial level of new teaching staff;	12/2024	The strategic HR development plan for the period 2024–2027 has been approved. It focuses on 03 goals: Organisational effectiveness;	Human Resource Board	- HR strategic and development plan. - Sample OKRs of the HR Board.

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	- Supporting to reach professorial level for teaching and research for the current teaching staff. - Providing sufficient time and resources for research activities of the teaching staff and for opportunities to enhance their didactical skills and research skills.		Develop and retain and recruit and acquire.		- Policies for employees pursuing higher education. - Interest rate supports. - Samples of Notification on the PhD completion timeline. - 2025 R and D Meet meeting minutes. - News on R and D Meet. - List of MOOCs for FE employees (focusing on AI). - AI Courses for managers level 2025. - AI in Office for all staff 2024. - Meditation and mindfulness implementation. - Appointing Chief Well-being Officer (Mrs. Nguyen Hong Phuong) - Establishment of AI Lab at FPT University

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					- Discussion between HR and BOD about the policies.
4.	Add more combos: business fundamentals (such as accounting, supply chain management, logistics) as well as advanced statistical methods (inductive statistics) to the AI specialisation within the study programme.	12/2024	We have added two more combos according to industry development trends (GenAI) and actual implementation requirements (complete process for an AI and software operating system).	D2HEP	-BIT_AI_Program Description.
5.	Revise and add content and courses to enhance students' technical knowledge, individual research skills, and overall competence.	12/2024	The curriculums had been revised and added with additional content and courses to enhance students' technical knowledge, individual research skills, and overall competence.	D2HEP	- BIT_AI_Program Description. - BIT_IS_Program Description. - BIT_SE_Program Description. - BIT_GD_Program Description.
6.	Evaluate the Coursera courses and add more advanced or more practical courses by employing more qualified teaching staff or by involving external teaching staff from the industry.	Fall semester 2024	We have replaced the old course with a new course for Software Engineering and Information System specializations. The new one is an in-class course and utilizes the Ciso platform.	D2HEP	- Syllabus NWC204. - Syllabus HOD402. - Syllabus NWC303.
7.	Improve the international exchange activities especially the provision	From 2024	The International Collaboration Board has planned to enhance	International Collaboration &	- Implementation and Improvement Plan for

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	of funding for outgoing students and collaborations with foreign universities.		international exchange opportunities for FPTU students through many activities. For certain overseas and OJT programs, FPT University and its partners have provided funding for outgoing students through scholarships or have supported them in participating in discussions and presenting scientific research.	Personal Development Programs Department (IC-PDP)	Semester Abroad and OJT Programs 2024-2025 for the Fields of IT, Business, and Languages.
8.	Review and adjust quality assurance procedures to define a complete lifecycle of the quality assessments including communication and consequences of the results.	2024 onwards	Quality Assurance procedures will be reviewed and adjusted to meet this recommendation in 2025.	QAB	
9.	Continuously provide individualized support and personalized study plans in various forms.	From 2024	At FPTU, we continuously provide individualized support and personalized study plans in various forms. Student handbooks and online portals - especially FPT University Academic Portal and FPT University Learning Materials portals	Related divisions	- FPT University Academic Portal_Student Role.

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10.	Provide permission for students to be able to access scientific databases and e-libraries.	From 2024	FPTU students have been able to access directly to the e-libraries and databases through their FAP portal.	Library	- FPT University Academic Portal_Student Role. - VISTA - Electronic Information Access Catalog.
11.	Update the website's content in English language similar to the Vietnamese content.	Regularly	The website's content in English language has been updated regularly based on the Vietnamese content.	QAB	- In Vietnamese: https://daihoc.fpt.edu.vn/ - In English: https://daihoc.fpt.edu.vn/en/

Recipient:

- As above;

The reporter

Dr. Tran Thi Thuy